

STALMINE-WITH-STAYNALL PARISH COUNCIL

Minutes of the ordinary meeting of the Parish Council held on Tuesday 14th July 2026 at 7.00pm in the Village Hall Stalmine

Present: Cllr Phil Orme (Chair), Cllr Peter Muirhead (Vice Chair), Cllr Rob Drobny,

In attendance: Debbie Smith - Clerk.

35.1(2026-27) Apologies for absence

Cllr Richard Jebb, Cllr Julie Robinson

36.2(2026-27) Declaration of interests and dispensations

Nil

37.3(2026-27) Minutes of the last meeting

Councillors **resolved** to approve as a correct record the minutes of the Annual Parish Meeting and the Annual May Meeting held on 12th May 2026, and the chair signed the document.

38.4(2026-27) Public participation

Three members of the public were present

The council **resolved** to adjourn the meeting to allow non-council members to speak.

The first member of the public wished to speak to the council over their concerns that the planning officer is not putting subsequential flooding forward over the 79 dwellings, and asked if the council had a copy of the report, the council did not have a copy. The member spoke that highways are happy with the proposed pedestrian crossing the A588 on Stricklands Lane, and are now classifying the A588 as a street. The member asked the council if the development is successful, that they support residents in asking for traffic lights for the pedestrian crossing on Strickland Lane. The resident asked if it is possible to have a road safety audit, the chair said yes and it is done by the county officers, and if the police become involved that they can activate one, but it does take time.

The member also spoke about the new pedestrian crossing at Morrisons, and after speaking to residents has discovered that cars are not stopping at the crossing, and it is becoming dangerous. The council asked the clerk to write to County Council over the issues of cars not stopping, with a high percentage of drivers who are not local using the road as a through road to Lancaster. To ask County to place new crossing signs a hundred yards in both direction warning drivers they are approaching a crossing.

The other members present were two PSCO's, they informed the council that an E-bike has now been seized and destroyed, that potentially would have been travelling through Stalmine. They have visited Stalmine Primary School to talk to students over water safety and internet safety. They are still responding to issues relating to the layby on Stricklands Lane, and in the future a beat manager will be taking post specifically for the Wyre area.

The council **resolved** at the conclusion of the public session to reconvene the meeting.

39.5(2026-27) Planning

The Council **resolved to note** the following planning application which have been resolved via email due to the deadline before July's meeting.

Application Number: 26/00476/FUL – Deadline 13th June

Proposal: Erection of three detached dwellings with associated parking

Location: High Lawn Mill Lane Stalmine Poulton-Le-Fylde Lancashire

The council **resolved** to object to the application. The council welcomed that the application has specifically answered and targeted the previous rejected planning that had been submitted, and there is a reduction of housing plots by half, but there would be nine parking spaces which would use the access point on an already busy road adding to highways increasing health and safety issues on Mill Lane.

There is also the added highways health and safety issue of the lack of footpath stretching the full length of that road with no safe crossing space on the bend which is also close to the bus stops. The council would recommend a length of pavement would ideally be required at the entrance for safe road crossing and somewhere to put the bins for collection. The council noted that within the plans there is a construction for storage of three bins, this may have to be increased due to the number of bins each property in the area holds for waste.

The council also noted that there needs to be a serious plan of improvement for services and infrastructure within the area to cope with the amount of building works within the parish.

The Council consider the following application(s) at the July meeting

Application Number: 26/00544/FUL- Deadline 20th July

Proposal: Proposed two storey and single storey rear extension and new detached garage, pursuant to variation of conditions 2 (Plans), 3 (Materials) on planning permission 25/00975/FUL.

Location: 2 Smithy Close Stalmine-with-staynall Poulton-Le-Fylde Lancashire FY6 0LX

The council **resolved** to not object to the application, but noted they have concerns over the noise, mess and the parking of construction vehicles during the build.

40.6(2026-27) Finance

- a) The Council **resolved** to accept June's Finances.
- b) The Council **noted** there were no receipts in July 2026
- c) The Council **resolved** to **approve** the following payments

Payment Name	Details	Cash Book BAC's/card Ref	Amount
HMRC	NI/Tax	52	£324.25
Payroll	June 2026 salaries paid in July 2026	53,54	£1,026.88
Les Needham	Lengths man expenses (June millage)	55	£22.00
Les Needham	Lengths man expenses (June Petrol)	56	£10.75
MS Garden Maintenance	Invoice # 0277 (Plants Man)	57	£510.00
MS Garden Maintenance	Expenses for June (Plants Man)	58	£15.98
Debbie Smith	Clerk's homeworking June 2026	59	£18.00
Wyre Builders Supply	Large gravel bag – Inv SI0497333	60	£5.95
C&C Supplies	2 x 1lt Levington Tomorite /weed fork Inv 304689	61	£25.28
Stalmine Village Hall	Annual Room Rental	62	£220.00
Towers & Gornall	Payroll for April-June 26 Invoice 24668	63	£97.20

- d) The Council **noted** the following payments by direct debit:

Company Name	Details	Payment Date	Amount
Easy Websites	Monthly hosting fee	1 July	£50.16
ICO	Annual Data Protection Subscription	12 June	47.00
Unity Trust Bank	Monthly service charge	31 July	£7.00

- e) The Statement of Account was provided by the clerk. Bank Statements were available at the meeting. The Council **resolved** to accept the document as a true reflection of the Council position and were signed by the Chairman.

Closing balances at 31 May 2026, Virgin Money £37,353.21 and Unity Trust bank £56,143.45 with a total reconciliation of £93,353.21.

Closing balances at 30 June 2026 Virgin Money £37,353.21 and Unity Trust bank £50,556.19 with a total reconciliation of £87,909.40.

- f) The council reviewed expenditure for April, May and June 2026. The clerk explained all spending in QRT 1 highlights no concerns. The headers Parish Maintenance, and Community, Facilities and Services should show further spending in the later quarters when projects are complete, and there are no issues with the receipts, the correct precept has been received. There has been an additional £1.25 in predicted other receipts, as the Virgin debit card purchased more anticipated items giving a higher cashback value. VAT has not been claimed yet, but it will be receipted in the second quarter.

The council **resolved** that it was in order and accepted the clerk's explanations and approved the Q1 budget monitoring statement as being a true representative of the expenditure within the cash book.

- g) The Council **reviewed** banking mandates (Unity Trust Bank/Virgin Bank), and **resolved** these mandates, with the current signatories on all three banks as Cllr Orme, Cllr Muirhead and Debbie Smith clerk to the council.

- h) The Council **noted** that the Hampshire Bank account is now open, with Cllr Orme, Cllr Muirhead and the clerk named on the mandate. The Council **noted** £30,000.00 was transferred from the Virgin Money Account on the 3rd of July as resolved from April 26 minutes reference 6.6 (d) (2026-27), and the money will be held in a restrictive interest account for 1-year.

41.7(2026 27) Policy documents

The Council **resolved** to **accept** and **re-adopt** the below policies (a-q)

- a) Grants policy guide – No amendments made
- b) Grant Application document - No amendments made
- c) Grant Application Guide - No amendments made
- d) Grievance Policy - No amendments made
- e) Disciplinary Policy - No amendments made
- f) Health & Safety Policy - No amendments made
- g) Sickness Policy - No amendments made
- h) Whistle Blowing Policy - No amendments made
- i) Dignity at work procedure - No amendments made
- j) Bullying & Harassment Policy - No amendments made
- k) Violence at work Policy - No amendments made
- l) Lone Worker Policy - No amendments made
- m) Equality and Diversity Policy - No amendments made
- n) Equal Opportunities Policy – Addition of sections training and development and monitoring and review
- o) Audio visual Policy - No amendments made
- p) Volunteers' Policy - No amendments made
- q) Safeguarding policy - No amendments made. Councillors present at the meeting signed the confirmation document agreeing to abide by the 2026 safeguarding policy, and was witnessed by the proper officer of the council.

42.8(2026 27) Tree Survey and Possible Woodland Works

The Council **discussed** and **resolved** to have a second tree survey for Stalmine Woodland quoted at £300.00, recommended and commissioned by Cumbria Tree Surveys. The Council **noted** the last full survey was completed in April 2026, with works completed by the tree surgeon in May.

The Council **resolved** works to be completed by Special Branch Tree Services up to the budgeted amount of £1,500. If the amount is over £1,500 the clerk will consult with the chair, and report expenses to the council at the next meeting.

The clerk spoke to the council that a resident has asked for the woodland trees that are encroaching onto their property are to be cut back. The council **resolved** if the council staff are unable to undertake the work, the clerk could authorise a contractor to complete works.

It was discussed that the clerk would research having a steel fence placed within the woodland to preserve the area, to be placed within the budget.

43.9(2026 27) Lengths Man's Millage Policy

The Council **resolved** to update the lengths man's millage policy to reflect the HMRC 'Issue 143 of Agent Update'.

44.10(2026 27) Playing Field Asset at Hall Gate Lane Stalmine

The council **discussed** what information would be placed within the CAT Business Case document. Cllr Muirhead had created a draft business plan, that he will email the clerk to be added to the CAT document. The clerk will complete the document and send to Wyre Borough to obtain the playing field asset. The clerk will update the council accordingly. Cllr Muirhead spoke about that a consultation with resident's would be required upon obtaining the asset, and would email the clerk details of the consultation.

ITEMS FOR INFORMATION ONLY

45.11(2026-27) Reports from outside bodies

The chair reported that along with Cllr Muirhead he attended a resident meeting over the 79-dwellings application to discuss a plan on what would be spoken at the planning committee at Wyre, but the planning committee meeting was cancelled and will be held in September. The chair attended the Wyre LALC meeting and informed the council that there was a presentation from Wyre over food waste, and that Wyre are happy with the current up-take of resident's recycling food waste. The chair also spoke that Wyre will now increase the size of the biodegradable bags. The chair also attended the latest flood forum, but no issues were raised for Stalmine and Staynall.

46.12(2026-27) Clerks Report

Stalmine Play Ground Area

Playground inspections for June 2026 show no issues.

Plants Man's

The plants man has been attending to the flower beds and weeding in June. He has also done some PROW works of Sower Carr Lane, along with his usual duties.

Lengths Man

He has topped up the stone around the boat asset, and fixed the bench at Wardleys, and continued with his usual seasonal duties.

ICO – Data Protection Registration Certificate

This has now been renewed and will expire on 14th June 2027. The certificate is held by the clerk.

Fencing project

I am still awaiting an update on when the project will start, and will update the council accordingly.

Memorial Project

As the weather is dryer the contractor will start works again week commencing the 13th of July.

External Audit

I have had the external auditor query some of my explanations on the AGAR form. My further numerical explanations have satisfied the auditor. I did tick box 11 on section 2 incorrectly, as the forms have changed this year. The original form submitted states the council is a trustee. I have confirmed that the council is not a sole managing trustee and that the response to Section 2, Box 11 is incorrect and should be 'yes'. This will show on the external report, but the mistake will not occur next year.

Pedestrian Crossing

I have had residents confirm that cars are not stopping at the crossing at Morrisons, or they are having to wait a period of time before it is safe to cross. I have been asked to write to highways over giving drivers advanced notice of the crossing. As there are two large flashing lights at either side of the crossing, and it is newly constructed, I do feel highways would highlight these facts, and a letter would be pointless at present. I will however write a piece in the Green Book make residents aware of the issues.

The clerk's report discussed at the meeting

The clerk informed the council that the memorial project has now started with the laying of flags at the site. The fencing contractor has been in contact, and will start the project at the end of July.

47.13(2026-27) Wyre councillor report

Nil

48.14(2026-27) Questions to councillors

Cllr Orme asked when Cllr Drobny will be leaving the council. Cllr Drobny replied that he will leave at the end of the civic year.

49.15(2026-27) Date and time of next meeting

The next meeting proposed is the Ordinary Council Meeting on **Tuesday 13 October 2026** at 7pm

Councillors are asked to raise matters to be included on the agenda for the next meeting of the Parish Council either at the meeting or by notifying the clerk at least 10 days prior to the next meeting (**Wednesday 30th September at the latest**), with a summary of the reason for raising the matter.

The chair closed the meeting at 8.20pm